

Branch Council Meeting

ILLAWARRA
NEW SOUTH WALES



Meeting: Branch Council Meeting	Date: 31 July 2018
Venue: SurfHouse 64 Smith St, WOLLONGONG NSW 2500	Start Time: 19:18 pm Finish Time: 21:10 pm

MINUTES

<p>1. ATTENDEES</p> <p>President Peter Evert Deputy President -- Director of Education Gunther Enthaler Director of Finance -- Director of Surf Sports Kevin Starling Director of Member Services Maria Caldwell Director of Life Saving Jayson Norris Executive Officer Amy Vella Wollongong City Larry Jennett Coledale Anthony O'Donoghue North Wollongong Dave Meredith Coalcliff Leo Stevens Corrimal Gail Erven Bulli Keith Caldwell Bellambi -- Woonona Stacey Paddon Scarborough Wombarra Bindi Adams Windang Kaye Norris Port Kembla Nathan Boscaro Sandon Point -- Fairy Meadow Tony Chapman Helensburgh Stanwell Park Steven McDonald Towradgi Paul Lumby Thirroul Jeff Body Austinmer Jeffrey Burrows</p>	
<p>2. APOLOGIES</p> <p>Karla Erven, Director of Finance Craig Kershaw, Bellambi Jason Northey, Corrimal Danny Maddocks, Sandon Point Dave Forst, Wollongong City</p>	
<p>3. VISITORS</p> <p>Nil</p>	
<p>4. PROXIES</p> <p>Gail Erven, Corrimal Nathan Boscaro, Port Kembla Larry Jennett, Wollongong City</p>	
<p>5. MINUTE TAKER</p> <p>Amy Vella, Executive Officer</p>	
<p>6. DISCLOSURE OF INTEREST</p> <p>Nil Declared</p>	
<p>7. ACCEPTANCE OF MINUTES OF BRANCH COUNCIL MEETING HELD 26 JUNE 2018</p> <p><i>Moved: Stacey Paddon Seconded: Dave Meredith Carried</i></p>	
<p>8. BUSINESS ARISING FROM MINUTES OF PREVIOUS BRANCH COUNCIL MEETING</p> <ul style="list-style-type: none"> Date required for the finance course from ClubsNSW 	ACTION AV
<p>9. CONFIRMATION OF EXECUTIVE & PORTFOLIO MINUTES of 24 July 2018</p> <p><i>Moved: Gail Erven Seconded: Anthony O'Donoghue Carried</i></p>	

10. DIRECTORS' REPORTS

Life Saving

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

- Discussion regarding scrutineering of gear & equipment. Recommendation is for scrutineers to make appointment with clubs.

Motion to accept report

Moved: Jeff Body

Seconded: Tony Chapman

Carried

Member Services

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

- Clubs need to nominate and approve through club meetings who is their appointed MPIO
- Members Area has gone through significant changes
- New Membership Form to be used this season

Motion to accept report

Moved: Gail Erven

Seconded: Stacey Paddon

Carried

Finance

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

Balance Sheet and P&L

Motion to accept tabled Balance Sheet & Profit/Loss Statement & report

Moved: Keith Caldwell

Seconded: Leo Stevens

Carried

Surf Sports

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

- EOI for the 2019 Interbranch State Championships has been sent out to all clubs
- EOI for Branch/Junior Development/Sydney Water Surf Series Carnivals to be sent out. Clubs also have the opportunity to run any other carnivals they would like to run.

Motion to accept report

Moved: Kaye Norris

Seconded: Anthony O'Donoghue

Carried

President

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

- Readvertise Circular 1809: Nomination for Standing Committee Members of Rules & Constitution Committee

Motion to accept report

Moved: Steven McDonald

Seconded: Leo Stevens

Carried

Education

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

- 16 September Education Meeting – TBC
- SMBBM Course being held at Coalcliff 15 August
- Stacey Paddon introduced as the new Courses Advisor

Motion to accept report

Moved: Tony Chapman

Seconded: Dave Meredith

Carried

Deputy President

Nil

Media Advisor

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

Executive Officer

See Executive Meeting Minutes 24 July, 2018 – as per Executive Meeting Minutes

Motion to accept report

Moved: Stacey Paddon

Seconded: Bindi Adams

Carried

ACTION

AV

11. CLUB REPORTS:

Helensburgh Stanwell Park:

- AGM 22 July, a few roles yet to be filled
- Meeting with council re: acoustics upgrade
- 1 attendee for the SLSNSW Conference: Belinda Moore presentation was good

Coalcliff:

- 3 attendees for the SLSNSW Conference: community engagement, moving forward with membership, multiple messaging avenues, surf guarding children were good
- AGM 5 August
- SMBBM course 12 August
- Meeting with council re: refurbishing the clubhouse
- Envirobank cage has not yet arrived

Scarborough Wombarra:

- A few issues with committee. Will send out a letter to the community to obtain new members
- Lease sent through to SLSNSW, has been returned - email from Steven Pearce re: Changes to the Crown Land Management Act 2016, due 13 August
- Envirobank cage installed a couple of weeks ago
- AGM 5 August
- Parking royalties from a festival
- SRC/BM course end of October
- 2 attendees for the SLSNSW Conference: Beach app, asset tiger were good

Coledale:

- AGM 12 August followed by Nipper meeting
- 1 attendee for SLSNSW Conference: Membership recruitment, education app, Lifesaving patrolling clubs were good

Austinmer:

- AGM 26 August
- Email from Steven Pearce re: Changes to the Crown Land Management Act 2016, due 13 August
- 2 attendees for the SLSNSW Conference: size doesn't matter, finding funding were good

Thirroul:

- Thank you for the minute silence for Laurie Kelly OAM. Local service to be held at a later date
- Presentation 4 August
- AGM 5 August
- IRB Aussie Championships a successful event. 970 competitors, estimated 2500 viewers
- Thank you to North Wollongong, Towradgi, Austinmer for their support
- Envirobank cage has been delivered and collected from already
- Meeting with council re: renovations on 16 August
- No attendees for the SLSNSW Conference

Bulli:

- Building progressing well with second stage
- Spoke to council in regards to front pavement
- Junior Election on 12 August
- Club AGM 26 August
- 4 kids competing in SA Pool Rescue Championships – 2 of who are competing for SLSNSW
- Beau Wheeler has returned back to the club
- 4 attendees for the SLSNSW Conference: Child Protection, patrol ops app were good

Woonona:

- Surf Club a construction zone at the moment – removal of asbestos
- AGM on Sunday 29 July, most committee positions filled
- 1 attendee for the SLSNSW Conference: recruitment, education app were good

Corrimal:

- AGM 26 August + Junior AGM
- 1 attendee for the SLSNSW Conference: would like a handout of the presentations – will be available on app

Towradgi:

- AGM 12 August
- Presentation 4 August
- Lease – disabled access still continuing, council is waiting for project to be complete so they can tie it all in together.
- 1 attendee for the SLSNSW Conference: yet to be updated

Fairy Meadow:

- AGM 15 July, still looking for a secretary & junior chariperson
- Passed a new constitution which may need to be changed due to SLSA membership changes
- 2 attendees for the SLSNSW Conference: member retainment was good

North Wollongong:

- AGM held, all positions filled
- Plans have gone through council. Commence 25 April 2020. Council to have a pop communication tent on 11 August
- Race day at Kembla Grange Saturday
- Attending the Good Sports Illegal Drugs Forum
- Lease negotiations
- 2 attendees for the SLSNSW Conference was GOAT: Child Protection, communication messaging, sponsorships were good

Wollongong City:

- Club not represented at the SLSNSW Conference unfortunately
- Running an ARTC & SMBBM courses to be run
- 3-day intensive Bronze/SRC Course the week before Christmas
- AGM 19 August – some possible executive changes
- UOW Homestay Group Education Program have put through 450 students

Port Kembla:

- 1 attendee for the SLSNSW Conference
- AGM 11 July
- Lease endorsed by council. It's currently with SLSNSW
- NBN being installed into the clubhouse for access to Coastal Watch

Windang:

- AGM 5 August
- Presentation cancelled due to lack of interest
- 3 attendees for the SLSNSW Conference: patrol ops app, cost of certificates, where lifesaving is heading in the future were good

12. GENERAL BUSINESS

- One-minute silence for Laurie Kelly, OAM, who passed away 12 July 2018
- Discussion on what clubs need to do: local certifier or council certifier for building projects
- Service Level Agreement (SLA) discussion:
 - 5 clubs received a phone call from SLSNSW re: there Service Level Agreement (SLA) submissions
 - Saturday patrol minimum requirements are: 2 x bronze holders & ATV at secondary patrol area
 - Sundays agreement to keep as current hours – beach visitation numbers to be collected via the patrol ops app
 - A resource will be provided from SLSNSW to each individual club on recruitment strategies/guidance
 - Support Operations are available 24/7 and are now included in WCC Service Level Agreement
 - Change from SLSNSW in regards to patrol breaches, ie: Patrol Improvement Notices, relevant clauses added to WCC Service Level Agreement (SLA)
- SLSI Annual Report : clubs to submit their one page report to the office by Wednesday 3 October 2018
- SLSI Annual General Meeting date change to Tuesday 30 October 2018, due to clash with World Lifesaving Titles.

ACTION**13. NEXT MEETING:**

Tuesday 28 August, 2018 at 7:15pm