

# Branch Council Meeting

ILLAWARRA  
NEW SOUTH WALES



<b>Meeting:</b> Branch Council Meeting	<b>Date:</b> 29 August, 2017
<b>Venue:</b> SurfHouse 64 Smith St, WOLLONGONG NSW 2500	<b>Start Time:</b> 07:18 pm <b>Finish Time:</b> 08:51 pm

## MINUTES

### 1. ATTENDEES

President	Peter Evert
Deputy President	Dan Meehan
Director of Education	Matthew Theris
Director of Finance	--
Director of Surf Sports	--
Director of Member Services	Maria Caldwell
Director of Life Saving	Jayson Norris
Executive Officer	Amy Vella
Wollongong City	David Forst
Coledale	Anthony O'Donoghue
North Wollongong	David Meredith
Coalcliff	Leo Stevens
Corrimal	--
Bulli	Keith Caldwell
Bellambi	--
Woonona	Stacey Paddon
Scarborough/Wombarra	David Denton
Windang	Kaye Norris
Port Kembla	--
Sandon Point	Danny Maddocks
Fairy Meadow	Tony Chapman
Helensburgh/Stanwell Park	Steven McDonald
Towradgi	Paul Lumby
Thirroul	--
Austinmer	--

### 2. APOLOGIES

Karla Erven, Director of Finance  
David Erskine, Port Kembla  
Bindi Adams, Scarborough-Wombarra  
Jeff Body, Thirroul

### 3. VISITORS

Sean Hendry, Southern Quality Club Officer SLSNSW  
Stuart Murphy, Deputy President, Towradgi

### 4. PROXIES

David Denton, Scarborough-Wombarra

### 5. MINUTE TAKER

Amy Vella, Executive Officer

### 6. DISCLOSURE OF INTEREST

Nil Declared

### 7. ACCEPTANCE OF MINUTES OF BRANCH COUNCIL HELD 25 JULY 2017

*Moved:* Stacey Paddon                      *Seconded:* David Meredith                      *Carried*

### 8. BUSINESS ARISING FROM MINUTES OF PREVIOUS BRANCH COUNCIL MEETING

Nil

### 9. CONFIRMATION OF EXECUTIVE & PORTFOLIO MINUTES of 22 AUGUST 2017

*Moved:* Stacey Paddon                      *Seconded:* Anthony O'Donoghue                      *Carried*

## 10. DIRECTORS' REPORTS

### **Life Saving**

See Executive Meeting Minutes 22 August, 2017 – as per Executive Meeting Minutes  
Sandon Point patrol hour issue has been resolved

### **Member Services**

See Executive Meeting Minutes 22 August, 2017 – as per Executive Meeting Minutes  
SLSA IT Training has moved to Tuesday 5 September 2017 due to Fujitsu network outage

### **Finance**

See Executive Meeting Minutes 22 August, 2017 – as per Executive Meeting Minutes  
Balance Sheet and P&L July 2017 tabled

*Moved: Tony Chapman*

*Seconded: Kaye Norris*

*Carried*

### **Education**

See Executive Meeting Minutes 22 August, 2017 – as per Executive Meeting Minutes

### **Surf Sports**

See Executive Meeting Minutes 22 August, 2017 – as per Executive Meeting Minutes

### **Deputy President:**

Wollongong City Council Liaison Meeting

### **Bulli Extensions and Refurbishment**

The handover is planned for 13 September 2017.

The club has an onus to finalise the refurbishment of upstairs, therefore the Council will complete an Interim Occupation Certificate which will allow the club to operate downstairs and that once the upstairs refurbishment has been completed, and suitable to pass certification, a full Occupation Certificate will be granted.

The car park resurfacing is well underway. There are still some minor issues to sort of with the club and Council.

### **Austinmer Shared Facilities**

This project is to be considered by the new incoming Council. The DA is complete and ready to be submitted to Council once they are duly elected and sworn in.

### **North Wollongong**

The DA drawings have been completed and needs sign off by a Quantity Surveyor under the seal of the new Council as per the Austinmer project.

### **Scarborough**

Council have found some issues with this project as the land is not Crown or Council owned and controlled. It is owned by a mining company. They are attempting to sort this out and possibly purchase this land.

A maintenance report has been submitted on plumbing requirements but to date this work has not yet been programmed.

### **Bellambi**

The DA has been approved and work will commence in May 2018.

### **Fairy Meadow**

The roof has been removed by Council's contractors. This work seems to have occurred out of the maintenance schedule and the club may need to utilise shipping containers this summer till the work has been completed.

The club was caught unaware that the work would commence and this will affect activities this summer.

### **Dune Maintenance**

Work will commence at Port Kembla and Wollongong this week. This will be interim work and the main dune movement and reshaping will occur in May 2018.

### **Hours of Patrol – Sandon Point**

There will be no changes to hours of patrol. It is the desire of Council to align patrol hour obligations to the SLS NSW requirements.

### **Coast Safe Report**

Council are investigating listing East Corrimal and Puckeys under the Black Spot grants with the SLS NSW.

### **Licensing**

Council have had complaints regarding non-approved use of surf club buildings.

Clubs are reminded that activities such as hall hire which are controlled by the clubs themselves are acceptable. However, those clubs who authorise any external contractor other than the club, eg: commercial operations, must submit a DA for this as an approved usage.

There is a DA process and this must be entered by any club who considers allowing a contractor to utilize its buildings other than the club itself.

Council stressed that this requirement is not about clubs hiring its halls for a function, it is about clubs outsourcing its amenities to a commercial operator who uses that club house facility.

The Council advised that they are not against this outsourcing, but that a DA consent must be approved as an altered use of the buildings.

### **Season Start**

Friday 22<sup>nd</sup> September 2017 at North Wollongong Beach at 10 am is the official Council beach opening day. On Saturday, the 23<sup>rd</sup> September 2017 the flags go up for the summer.

### **Shark Spotting**

Council have signed a contract with Touch Down Helicopters in partnership with DPI.

They will be spotting on Sundays.

Clubs are reminded that if any positive ID is made of a shark that the club is to contact the Lifeguard Supervisor on that day.

A helicopter and jet ski will be dispatched to assess the situation.

Council are investigating trialling shark deterrent devices that emit a radio wave to deter shark presence.

### **Trainee Lifeguard Program**

Council are willing to set up a trial of this program.

This will be on Saturdays only and may lead to young lifeguards gaining casual work with Council when they seek recruits. For our clubs as a way to satisfy the requirements of Saturday patrols.

Discussions are still occurring on how this will work.

It will however be open to all clubs.

Minimum requirements need to be set, ie Bronze and ARTC as well as a skill test comparable with a Cert II.

The issuing of a new award (workplace) is being investigated.

It may also include Council operated swimming pools.

The Trainee Lifeguard Program is seen as a retention mechanism for clubs and a provider of suitable young lifeguards by the Council.

*Moved: Steven McDonald*

*Seconded: Anthony O'Donoghue*

*Carried*

## **11. CLUB REPORTS**

### **Bulli:**

- AGM held at Workers Club
- All committee positions filled
- Walk through 4 September
- Hand over of keys 13 September
- Club hosting first round of Warilla Bowls Surf Premiership
- 17 September is rego day
- Club open day 15 October
- Involved in Riding the Wave Program
- Gear inspection on 2 September

### **Coalcliff:**

- Media outrage regarding the fire damage recently happened in the area, surf club is acting as central community hub for donations
- AGM held all positions filled
- Gear inspection yet to be completed
- Sold an old IRB, still have a fully functioning IRB in the meantime
- Participating in Open Day
- Site Inspection completed for council
- External inspector coming to check the premises

### **Coledale:**

- Gear inspection last week
- AGM held, a few positions yet to be filled
- 24 September for registration day
- Purchase of a new ATV

### **Fairy Meadow:**

- Gear inspection completed
- AGM – looking for a secretary and Junior Chair person

### **Helensburgh-Stanwell Park:**

- Working on patrol roster
- Gear inspection next week
- A few positions yet to be filled
- BM & SRC running in school holidays

### **North Wollongong:**

- AGM held, all positions filled
- Advertising a 10hr paid position for Sunday promotional work at club

### **Sandon Point:**

- AGM held, committee in place bar the Club Captain position
- Geoff Smith elected Life Member
- 7 patrols this season
- BM squad starting the week after next
- Main focus to increase members
- Garry Haines, local identity, passed

### **Scarborough-Wombarra:**

- Gear inspection yet to be completed
- 15 September sign up for patrolling members
- AGM yet to be held, do not have enough members for an executive quorum

**Towradgi:**

- New members on the committee
- Rego day on 9 september

**Windang:**

- AGM held, not all positions filled
- Asset check yet to be completed
- Gear inspection completed
- Dealing with WCC for further storage options in club house
- Richard Walsh elected as a Life Member

**Wollongong City:**

- AGM held, most positions filled
- Successful trip to Bondi Icebergs on Sunday
- Patrol numbers down from last season

**Woonona:**

- AGM held 30 August. All positions filled
- 8 patrols for the season
- Nippers starts 15 October
- Rob Hatton competing in Board Riding Champs
- Gear Inspection this Saturday

**12. GENERAL BUSINESS**

- Minute silence held in respect of the passing of Bill Seay OAM & Dean Mercer OAM
- Director of Surf Sports remains unfilled. EOI to be sent out
- 2017/18 Budget tabled & approved

*Moved: Danny Maddocks*

*Seconded: Keith Caldwell*

*Carried*

Sean Hendry, Quality Club Officer Update

- Quality Club Program: a few clubs have registered for this program
- Surf Club Open Day: 13 clubs have registered
- Sustainability Reports for clubs to be sent out early next week
- Surf Club Facility Program – Gareth Ward issued another reminder that the program is available. Just to reiterate that the planning process for this grant requires advanced work prior to applying for it
- Appeals Week – to be held 9 November to 11 November 2017. Clubs to send through a copy of the clubs boundary area. Clubs to decide which date best suits them in the week. SLSI to advertise Appeals Week for this period
- Most Improved Club Award for SLSI AOE – criteria to be set by Member Services panel
- Expression of Interest for Scrutineers circular to be sent out

**13. NEXT MEETING:**

Tuesday 26 September, 2017 at 7:15pm