



# Executive Meeting

|                      |  |                     |                   |
|----------------------|--|---------------------|-------------------|
| <b>Meeting:</b>      | Executive Meeting  | <b>Date:</b>        | 20 December, 2016 |
| <b>Venue:</b>        | Level One @ Harbourfront<br>2 Endeavour Drive, WOLLONGONG  | <b>Start Time:</b>  | 6:30 pm           |
|                      |  | <b>Finish Time:</b> | 8:30 pm           |
| <b>Attendees:</b>    | Val Zanotto, President<br>Peter Evert, Deputy President<br>Bill Seay, President's Advisor<br>Jayson Norris, Director of Lifesaving<br>Gary Chapman, Director of Member Services<br>Matthew Theris, Director of Education<br>Maria Caldwell, Director of Finance<br>Keith Caldwell, Director of Surf Sports |                     |                   |
| <b>Visitors:</b>     |  |                     |                   |
| <b>Minute Taker:</b> | Amy Vella, Executive Officer   |                     |                   |

## MINUTES

|  |  |
|--|--|
| <b>1. APOLOGIES</b><br>Nil   |  |
| <b>2. PROXIES</b><br>Nil   |  |
| <b>3. DISCLOSURE OF INTEREST</b><br>Nil  |  |
| <b>4. MINUTES OF MEETING HELD 22 November 2016</b><br>Minutes accepted as a true and accurate record.<br><i>Moved: Peter Evert                      Seconded: Keith Caldwell                      Carried</i>  |  |
| <b>5. BUSINESS ARISING FROM PREVIOUS MINUTES</b><br>Nil  |  |
| <b>6. DIRECTORS' REPORTS</b><br><b>Lifesaving:</b> <ul style="list-style-type: none"> <li>• Successful with two major grants: 1 x Lee Evans, MP (Member for Heathcote)/Community Building Partners \$19,500 &amp; 1 x Paul Scully, MP (Member for Wollongong)/Community Building Partners \$19,500.</li> <li>• Successful RWC proficiency training held at Woonona SLSC &amp; Coledale SLSC Sunday 11 December 2016. Richard Budd attended and assessed all operators.</li> <li>• Teleconference with John Restuccia with regards to the upcoming holiday period – extremely warm weather expected, remember to hydrate &amp; regular breaks for patrol members. Patrol Members should endeavour to wear the appropriate patrol uniform etc. Increased marine life this season and remember to take appropriate communications whilst patrolling.</li> <li>• Patrol Audits going along nicely.</li> <li>• Wishing everyone a safe &amp; happy Christmas.</li> </ul> <i>Moved: Matthew Theris                      Seconded: Gary Chapman                      Carried</i><br><b>Surf Sports:</b> <ul style="list-style-type: none"> <li>• 2017 Illawarra Branch Championships to be held on 1 day juniors/seniors. Only one day will assist club work force &amp; official's duties. Sunday 12 February 2017. Location TBA</li> <li>• Branch Championships &amp; Development Carnival circulars out Wednesday 21 December 2016, programs for both will be out by 9 January 2017</li> <li>• Illawarra Branch Team competed well 6th in point-score. All behaved well. Management Team did a good job</li> <li>• Officials Course has been advertised Sat 21 January 2017 via SLSI circular</li> <li>• Shannon Eckstein Clinic Monday 16 January 2017 @ Bulli flyer has been sent out</li> <li>• Next Surf Sports Meeting TBA</li> </ul> <i>Moved: Gary Chapman                      Seconded: Matthew Theris                      Carried</i> |  |

**Member Services:**

- Successful with two grants: Holden Home Ground Advantage Grant \$8,900 & FundAbility Grant \$9,490 for Riding the Wave Program.
- Age Managers are coming through after the Age Manager's Course held in November.

*Moved: Maria Caldwell*

*Seconded: Peter Evert*

*Carried*

**Education:**

- Endorsed Teaniel Mifsud from Fairy Meadow SLSC: Bronze Medallion Trainer
- Endorsements & Proficiencies travelling nicely.
- Training Officer Course held. 8 New Probationary Trainers

*Moved: Keith Caldwell*

*Seconded: Gary Chapman*

*Carried*

FUNDA

## 6. DIRECTORS' REPORTS cont.

### Finance:

Summary of November/December payments tabled as follows:

| SLS ILLAWARRA         |            |  |             |                        |
|-----------------------|------------|--|-------------|------------------------|
| PAYMENTS NOV/DEC 2016 |            |  |             |                        |
| ID#                   | Date       | Memo/Payee                               | Amount      |                        |
| EFT                   | 19/12/2016 | The Flagstaff Group                      | \$ 702.50   | Annual report          |
| EFT                   | 19/12/2016 | The Flagstaff Group                      | \$ 99.00    | Business cards         |
| EFT                   | 2/12/2016  | Lizzy-Annes Cleaning Services            | \$ 44.00    | cleaning               |
| EFT                   | 19/12/2016 | Lizzy-Annes Cleaning Services            | \$ 44.00    | cleaning               |
| EFT                   | 5/12/2016  | Vivid Advertising                        | \$ 1,836.50 | feathers etc           |
| EFT                   | 19/12/2016 | WB Sports & Promotional Wear             | \$ 6,502.10 | I/Branch               |
| EFT                   | 14/12/2016 | KR & ME Caldwell                         | \$ 6,600.80 | I/branch accommodation |
| EFT                   | 25/11/2016 | Maria Caldwell                           | \$ 175.00   | i/branch incidentals   |
| EFT                   | 7/12/2016  | Petty Cash                               | \$ 1,000.00 | i/branch incidentals   |
| EFT                   | 2/12/2016  | Coledale SLSC                            | \$ 2,504.85 | LSA                    |
| EFT                   | 2/12/2016  | Helensburgh-Stanwell Park SLSC           | \$ 2,504.85 | LSA                    |
| EFT                   | 2/12/2016  | North Wollongong SLSC                    | \$ 2,504.85 | LSA                    |
| EFT                   | 2/12/2016  | Windang SLSC                             | \$ 2,504.85 | LSA                    |
| EFT                   | 5/12/2016  | Fairy Meadow SLSC                        | \$ 2,504.85 | LSA                    |
| EFT                   | 5/12/2016  | Port Kembla SLSC                         | \$ 2,504.85 | LSA                    |
| EFT                   | 5/12/2016  | Scarborough Wombarra Surf Life Saving Cl | \$ 2,504.85 | LSA                    |
| EFT                   | 5/12/2016  | Woonona SLSC                             | \$ 2,504.85 | LSA                    |
| EFT                   | 19/12/2016 | Austinmer SLSC                           | \$ 2,504.85 | LSA                    |
| EFT                   | 19/12/2016 | Corrimal SLSC                            | \$ 2,504.85 | LSA                    |
| EFT                   | 2/12/2016  | The Document Business Centre             | \$ 524.60   | photocopying           |
| Ddebit                | 8/12/2016  | Fuji Xerox Australia                     | \$ 247.50   | photocopying           |
| EFT                   | 2/12/2016  | Karera Pty Ltd                           | \$ 27.50    | radio repair           |
| EFT                   | 19/12/2016 | Skye Group Pty Ltd                       | \$ 852.50   | Rashies RTW            |
| EFT                   | 25/11/2016 | G Boards Australia                       | \$ 3,645.00 | Riding the wave        |
| EFT                   | 19/12/2016 | Leisure Coast Marine                     | \$ 874.50   | RWC Repairs            |
| Bpay                  | 9/12/2016  | AMP Retirement Savings Account           | \$ 1,480.18 | super                  |
| Bpay                  | 9/12/2016  | AMP Retirement Savings Account           | \$ 1,480.18 | super                  |
| EFT                   | 19/12/2016 | Small Business Clearing                  | \$ 2,089.62 | super                  |
| EFT                   | 19/12/2016 | Star Outdoor                             | \$ 3,460.86 | tents etc              |
| EFT                   | 19/12/2016 | The Flagstaff Group                      | \$ 233.75   | Xmas cards             |
| Ddebit                | 21/11/2016 | Caltex                                   | \$ 386.22   |                        |
| EFT                   | 25/11/2016 | Australia Post                           | \$ 9.90     |                        |
| EFT                   | 28/11/2016 | Bookkeeping Matterz                      | \$ 660.00   |                        |
| Ddebit                | 1/12/2016  | Surf Life Saving Australia               | \$ 2.46     |                        |
| Ddebit                | 1/12/2016  | Surf Life Saving Australia               | \$ 8.89     |                        |
| EFT                   | 2/12/2016  | Wollongong Pure Water                    | \$ 8.50     |                        |
| EFT                   | 19/12/2016 | BOC Limited                              | \$ 10.97    |                        |
| Ddebit                | 19/12/2016 | Caltex                                   | \$ 665.46   |                        |
| Ddebit                | 19/12/2016 | Telstra Corporation                      | \$ 630.80   |                        |
| EFT                   | 19/12/2016 | Wollongong Pure Water                    | \$ 8.50     |                        |

|     |            |                                      |             |                  |
|-----|------------|--------------------------------------|-------------|------------------|
| EFT | 2/12/2016  | Skye Group Pty Ltd                   | \$ 6,737.50 | Syd Water        |
| EFT | 2/12/2016  | Syd Water Prize - Donna Coates       | \$ 1,000.00 | Syd Water 2015   |
| EFT | 2/12/2016  | Syd Water Prize - Tracey Morris      | \$ 700.00   | syd water 2015   |
| EFT | 16/12/2016 | Syd Water Prize - Keira Mae Warn     | \$ 1,000.00 | Syd Water 2015   |
| EFT | 16/12/2016 | Syd Water Prize - P & M Williams     | \$ 1,000.00 | Syd Water 2015   |
| EFT | 9/12/2016  | Syd Water Prize - Alex Chaffer       | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Alexandra Rampoldi | \$ 700.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Angus Bennett      | \$ 250.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Ashleigh McDonald  | \$ 50.00    | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Beau Wheeler       | \$ 350.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Ben Hamill         | \$ 50.00    | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Brock Scrivener    | \$ 200.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Chad Poland        | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Chloe Mannix-Power | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Hailey Lane        | \$ 200.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Hannah Minogue     | \$ 2,750.00 | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Jack Williams      | \$ 200.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Jacob Helson       | \$ 50.00    | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - James DeVries      | \$ 1,350.00 | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Jayde Bagnall      | \$ 200.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Joel Aitken        | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Kaitlin Mott       | \$ 200.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Lauren Stone       | \$ 250.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Lizzie Welborn     | \$ 350.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Mali Taylor        | \$ 500.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Michael Locke      | \$ 500.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Mimosa Henderson   | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Paul Buttel        | \$ 150.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Phoebe Lacoste     | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Rachel Wood        | \$ 700.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Steine Lofts       | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Tim Burgmann       | \$ 600.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Tim Schofield      | \$ 2,000.00 | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Tom Simpson        | \$ 100.00   | Syd Water prize  |
| EFT | 9/12/2016  | Syd Water Prize - Zak van Dartel     | \$ 100.00   | Syd Water prize  |
| EFT | 16/12/2016 | Infront Surfcraft Pty Ltd            | \$ 6,780.00 | Syd Water prize  |
| EFT | 16/12/2016 | Infront Surfcraft Pty Ltd            | \$ 1,400.00 | Syd Water prize  |
| EFT | 2/12/2016  | BTW Communication Pty Ltd            | \$ 221.76   | Syd Water radios |

\$ 89,997.05

Administration \$ 5,029.46

Fees \$ -

\$ 95,026.51

**TOTAL PAYMENTS for November/December 2016 \$ 95,026.51**

**This report has been tabled and approved at the executive committee meeting held on**

**Signed:**

**Position:**

*Moved: Gary Chapman*

*Seconded: Jayson Norris*

*Carried*

**6. DIRECTORS' REPORTS cont.**

**Deputy President:**

*Moved: Jayson Norris*

*Seconded: Maria Caldwell*

*Carried*

**7. GENERAL BUSINESS**

**ACTION**

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**8. NEXT MEETING**

24 January 2017 @ 6.30pm

**DRAFT**