



Executive Meeting

Meeting:	Executive Meeting	Date:	21 March, 2017
Venue:	SurfHouse 64 Smith Street, Wollongong	Start Time:	06:30 pm
		Finish Time:	08:35 pm
Attendees:	Val Zanotto, President Peter Evert, Deputy President Bill Seay, President's Advisor Jayson Norris, Director of Lifesaving Gary Chapman, Director of Member Services Matthew Theris, Director of Education Maria Caldwell, Director of Finance		
Visitors:	Nil		
Minute Taker:	Amy Vella, Executive Officer		

MINUTES

<p>1. APOLOGIES Keith Caldwell, Director of Surf Sports</p>	
<p>2. PROXIES Nil</p>	
<p>3. DISCLOSURE OF INTEREST Val Zanotto, Member of Towradgi SLSC</p>	
<p>4. MINUTES OF MEETING HELD 23 February 2017 Minutes accepted as a true and accurate record. <i>Moved: Matthew Theris Seconded: Maria Caldwell Carried</i></p>	
<p>5. BUSINESS ARISING FROM PREVIOUS MINUTES Surf Sports: Vet Men's 200yrs Windang SLSC (1st)</p>	
<p>6. DIRECTORS' REPORTS</p> <p>Lifesaving:</p> <ul style="list-style-type: none"> • Sandon Point Patrol Breach – Sunday 12 March 2017 • Support Ski's cancelled for Bulli Ocean Sea Challenge, due to weather • Paddle Against Poverty – Support Ski's & IRB Crews required for Saturday 8 April 2017 – notification went out in newsletter • Coalcliff presentation with Lee Evans for Support Ski 1 on Sunday 26 March • Judiciary Panel convened on Saturday 25 March at SurfHouse • State Support Ski from Coalcliff has been donated to Far South Coast Branch, due for collection Saturday 25 March <p><i>Moved: Peter Evert Seconded: Gary Chapman Carried</i></p> <p>Surf Sports:</p> <ul style="list-style-type: none"> • SLSI Surf/Craft Development Program – will finish up on Wednesday 22 March. Big thank you to Scott Jones & Jake Hogarth for assisting with the program. Keith Caldwell DOSS for facilitating the program. For the kids attending the program you could see improvement in their skills and ultimately it makes them better lifesavers down the track. • Would still like to arrange a 'think tank' about Branch (target relevant people) & discuss logistics re one day event, was it successful or not, how to run better, program timetable • Thank you to our leading officials for their commitment this season, to the clubs supplying officials & water safety. Also to Jayson our DOL & Rachael Dixon for coordinating our RWC's for carnivals & events • Congratulations to all that contested the Age, Masters & Open NSW Championships at Swansea Belmont. Testing surf & weather conditions over the 2 weeks made it challenging but some pleasing results from our branch athletes (more detailed results will be advertised soon) • Overview of State medals won; Age Championships: 3 Gold 2 Silver & 7 Bronze with BULLI SLSC placing 17th in point-score Masters Championships: 5 Gold 4 Silver & 3 Bronze with 	

BELLAMBI SLSC placing 19th in point-score Senior Championships: 2 Gold 2 Silver & 4 Bronze with BULLI SLSC placing 25th in point-score

- Good Luck to all the clubs & its members competing at the upcoming National Championships on the Gold Coast.
- **SLSA Members Portal is useful for access to documents as well including Surf Sports Manual & SLSA Policies**
- **All memo & circulars can be found on the SLSI & SLSNSW website**
<http://surflifesaving.com.au/members/circulars-and-memos>

Next Surf Sports Meeting TBA

I also wish to advise that I will not be re-applying for the position of Director of Surf Sports for the next term. Due to club & family commitments, I feel that I can't sustain my energy levels to a suitable requirement for this role. I have thoroughly enjoyed the experience and thank all the clubs and its members that have supported me during the past 2 years in this role. We have some talented members out there as athletes, officials and administrators and must make sure that they are given support from our branch to continue the good work that is happening.

Moved: Gary Chapman

Seconded: Peter Evert

Carried

Member Services:

- JLOTY: Fletcher Atkins (Corrimal SLSC) & Alyssa Norris (Windang SLSC) and YOMS: Kieran McKay (North Wollongong SLSC) & Tegan Robertson (Bellambi SLSC) attending Development Camp in April at the Collaroy Centre, Sydney Northern Beaches

Moved: Peter Evert

Seconded: Jayson Norris

Carried

Education:

- Assessors Course very successful with 9 Candidates attending, 3 of whom have already completed the necessary steps to be allocated the Assessors Unit's.
- Surf Lifesaving NSW have released a list of Bronze Medallion Trainers and Assessors that will be required to complete an upgrade unit from the CPR HLTAID001 to the full HLTAID003 First Aid. This is a free upgrade that all eligible candidates will receive with a workshop to be run to ensure this is completed in a timely manner.
- Proposal for Director of Education to appoint a sub-committee which could encompass 3-5 positions (similar to Central Coast branch), covering all aspects of the Education Role. Indicative table below of role breakdown taken from Appendix 2: Branch Director of Education, Academy Volunteer Handbook:

4 Person Team

Director of Education	Education Officer	Education TAF Officer	Community Education
Branch Education, Administration, Other	Club Support, Continuous Improvement	Trainers, Assessors and Facilitators, Mentoring	Programs and Club Support

*subject to change pending personnel

- Clubs to be reminded to get course paperwork into branch or e-mailed to education@sillsawarra.com.au in a timelier manner in our approach to the end of the season.
- If any clubs need support in Education towards the end of the season, please e-mail education@sillsawarra.com.au or call Matthew on 0427 532 139.
- 2 people to attend the Combined Portfolio Conference at SLSNSW

Moved: Maria Caldwell

Seconded: Jayson Norris

Carried

6. DIRECTORS' REPORTS cont.

Finance:

Summary of February/March payments tabled as follows:

SUMMARY OF PAYMENTS - February/March 2017

ID#	Date	Memo/Payee	Amount	
EFT	3/03/2017	BOC Ltd	\$ 10.24	Oxygen
EFT	28/02/2017	Bookkeeping Matterz	\$ 660.00	Accounting
EFT	24/02/2017	Fairy Meadow SLSC	\$ 1,350.00	Syd Water host fee
Ddebit	8/03/2017	Fuji Xerox	\$ 247.50	photocopier
EFT	13/03/2017	Jake Hogarth	\$ 800.00	coaching deve squad
EFT	3/03/2017	JRB Horticultural	\$ 88.00	lawns
EFT	3/03/2017	Leanne G Campbell	\$ 120.00	Towradgi Bookkeeper
EFT	3/03/2017	Lizzy-Annes Cleaning Service	\$ 44.00	cleaning
EFT	24/02/2017	Practic Automotive	\$ 31.90	Rego check SS trailer
EFT	24/02/2017	RMB Lawyers	\$ 1,302.95	Solicitors fees
EFT	3/03/2017	Sandon Point SLSC	\$ 1,100.00	Deve carnival host fee
EFT	24/02/2017	Scott Gordon	\$ 83.01	RWC fuel reimb
EFT	24/02/2017	Simpl.Agency	\$ 115.50	Website hosting
EFT	24/02/2017	Stacks Heard McEwan	\$ 2,244.00	Solicitors fees
Ddebit	1/03/2017	Surf Life Saving Australia	\$ 0.70	Bank fees
EFT	3/03/2017	The Document Business Centre	\$ 178.95	photocopying
EFT	13/03/2017	Woonona SLSC	\$ 1,375.00	Syd Water host fee
			\$ 9,751.75	
		Administration	\$ 4,093.18	
		Fees	\$ 15.00	
			\$ 13,859.93	
TOTAL PAYMENTS for February/March 2017			\$ 13,859.93	

This report has been tabled and approved at the executive committee meeting held on

(Date)

Signed: _____

Position: _____

Moved: Jayson Norris

Seconded: Matthew Theris

Carried

Deputy President Report:

Wollongong City Council (WCC) SLSI Liaison Meeting 7th March 2017

- Formation of Surf Club Leases:
 - Bulli – Lease to be exhibited to the public next week. WCC have used Bellambi Lease model.
- Dune Management:
 - Port Kembla and Wollongong City beaches DM design to start next week.
- Service Level Agreement:
 - Discussion on Towradgi patrols and have advised WCC that Towradgi has informed SLSI 'that as at 15 February 2017, all patrols have been consolidated with the emphasis on ensuring that all the required awards are covered by the rostered patrol members. Towradgi have a new patrol roster that has commenced 26 February and will run until the end of season'.
 - WCC await advice on the outcome of the judiciary to notify SLSI on any potential penalties in respect of the breaches.
- Sandon Point:
 - Discussion on reduction of beach access pathways from 5 to 2. There is a 3-year plan to re-introduce 5 beach accesses.
- Scarborough:
 - Quality of surf club amenities discussed., checks to be done by WCC
- Austinmer Shared Facility:
 - Project has commenced with piers having been drilled.
- Coalcliff Pool:

- Commencing 01/05/17 Pool & Beach works will be undertaken. Access to surf club etc will be via Pattison Rd only. Completion by mid-September 2017 is expected.

- North Wollongong:

- Surf club parking behind the surf club is to be formalised.

Towradgi SLSC Breaches of Lifesaving Standards

- Judiciary has been formed with 5 panel members to hear the multiple charges relating to lifesaving breaches.
- Judiciary panel to hold hearing on Saturday 25 March at SurfHouse at 10:00am

Moved: Matthew Theris

Seconded: Gary Chapman

Carried

Executive Officer:

- Awards of Excellence
Resolved the AOE ticket prices will be as follows: Adults @ \$85.00, Children 13-17 @ \$45.00 & Children 5-12 @ \$35.00

Moved: Peter Evert

Seconded: Gary Chapman

Carried

- Budget for Office
- Circulars recently distributed: Awards of Excellence Nominations; Nominations for Office; AOE EOI Judging Panels
- Illawarra/South Coast Sport: Working Together Forum being held Wednesday 29 March. EO to be presenting on successful grant applications
- EO to approach Illawarra Credit Union regarding new sponsorship
- uberX promo – Last week uberX & SLSI teamed up to launch uberX in Wollongong. Use the promo code: **SLSI** if you are a first-time user. \$10 donation goes towards SLSI. uberX is willing to work with SLSI for AOE at Headlands Hotel
- Riding the Wave Program Debrief Wednesday 22 March
- Teaniel Mifsud commenced work on Monday 6 March. Teaniel will be working Monday's & Thursday's 9:00am to 5:00pm

Moved: Jayson Norris

Seconded: Matthew Theris

Carried

7. GENERAL BUSINESS

- Coledale, North Wollongong & Towradgi yet to collect Branch Championship medals
- Garage proposal on existing slab at side of SurfHouse sent to WCC
- Official launch of the Support Ski 1 at Coalcliff with Lee Evans on Sunday 26 March 2017 @ 10:30am
- Letter from Paul Scully. Acknowledged the Branch Championships in Parliament and the Windang & North Wollongong Rescues of the Month.
- Peter Coyte to attend March Branch Council meeting to discuss Surf Club Leases
- Val Zanotto left the meeting @ 7:55pm

Following on from earlier notification, a salaried employee's employment is to be ceased. Based upon legal advice, the Executive is not at liberty to divulge the reasons for the cessation of the employment relationship.

Moved: Jayson Norris

Seconded: Gary Chapman

Carried

ACTION

- AV
- VZ

8. NEXT MEETING

Tuesday 18 April 2017 @ 6.30pm