



# Memorandum

<b>To:</b>	All NSW Clubs and Branches
<b>From:</b>	SLSNSW
<b>Date:</b>	9 November 2016
<b>Pages:</b>	4
<b>Subject:</b>	Grant Opportunity – Australian Govt Strengthening Communities Volunteer Grants 2016

The Australian Government Department of Social Services **Strengthening Communities Volunteer Grant Program** is now open for 2016. This initiative forms part of the Australian Government's ongoing commitment to help community organisations to support the efforts of volunteers.

Eligible not-for-profit community organisations can apply for grants **between \$1,000 and \$5,000** to:

- purchase portable, tangible, small equipment items to help their volunteers, e.g. IT equipment and software, AV equipment, public address system, first aid and safety items, air conditioners, indoor furniture and appliances, mowers, beach wheelchair, office equipment, outdoor furniture, trailers (up to 2.5 x 1.6m), etc.
- contribute to the reimbursement of fuel costs for their volunteers who use their own car to transport others to activities, to deliver food, assist with medical appointments or help people in need
- contribute to the reimbursement of transport costs incurred by volunteers with a disability, who are unable to drive
- contribute to the costs of training courses and/or undertake background screening checks for their volunteers

Please refer to **Attachment A – Item Categories** included with this Memo for a comprehensive list of eligible items; this can be used as a guide when deciding what your Club would like to apply for.

The following are examples of some of the commonly requested items that are **not eligible**:

- advertising, logos, banners, display boards, uniforms, badging, or other things that advertise your organisation/community group;
- administration costs such as leasing, rental, hiring, labour, utilities, insurance and travel;
- fees, charges, and subscriptions;
- service charges, extended warranties and other labour costs;
- conferences and functions;
- vehicles and powered boats;
- buildings, renovations and permanent fixtures - plumbing, kitchens, hot water systems, fencing, etc.;
- window coverings (such as curtains and awnings) and floor coverings;
- consumable supplies – food, books, stationary (such as paper and folders), cleaning products, ink, toners, soil, sunscreen, maps, refilling of gas bottles, etc.;
- gym equipment, heart rate monitors;
- items that benefit the organisation/community group, its members, clients, participants or players, but not the volunteer;
- items already purchased, funded from another source.

Only one application from each organisation is accepted.



Applications will be assessed on how strongly they meet one or more of the following priorities:

- Organisations that work with disadvantaged communities (according to the Social Economic Indexes for Areas [SEIFA])
- Organisations that support individuals and communities experiencing disadvantage, including applicants:
  - located in areas affected by recent major natural disasters (based on the [Disaster Assist](#) website listings from 10 Dec 2015 to 13 Dec 2016) and
  - which engage volunteers from disadvantaged backgrounds (organisations which help more than one disadvantaged group will be assessed more highly)
- Organisations that have more volunteers than paid staff
- A higher number of volunteers who will directly use the items being bought
- Organisations with high numbers of volunteers
- Organisations with smaller operating budgets
- A lower total cost for the requested items

The closing date for applications is **2pm AEDT 20 December 2016**. The application and guidelines can be accessed via [www.dss.gov.au/grants/grants/funding-open-for-application/volunteer-grants-2016](http://www.dss.gov.au/grants/grants/funding-open-for-application/volunteer-grants-2016).

**Please note** – if you would like the Surf Life Saving Foundation's Grant Seeking Unit to assist with drafting and submitting a grant application on the club's behalf, please contact:

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## Volunteer Grants 2016 – Item Categories

In Volunteer Grants 2016 applicants are required to select the Categories that match the items you wish to buy. Each category lists examples of items that are usually bought with Volunteer Grants money. The examples are intended as a guide only to help you select the most appropriate category. If a specific item is not listed, select the category that most closely matches the item to be bought.

Volunteer Grants money can **only** be spent on eligible items.

Category	Category
Examples of eligible items	Examples of eligible items
<p><b>Computer equipment</b></p> <ul style="list-style-type: none"> <li>Computer or laptop (incl. operating software)</li> <li>Computer Software (non-operating)</li> <li>External hard drive</li> <li>iPad / tablet</li> <li>Printer/multifunction centre/fax/scanner</li> <li>Spatial Vision Mapping</li> </ul>	<p><b>Contribution to costs of undertaking background screening checks of volunteers</b></p> <ul style="list-style-type: none"> <li>Contribute to the cost of police checks or working with vulnerable people checks</li> </ul>
<p><b>Contribution to the reimbursement of fuel costs</b></p> <ul style="list-style-type: none"> <li>Contribute to the reimbursement of volunteers' fuel costs who use their own car/vehicle when undertaking their volunteering activities.</li> </ul>	<p><b>Contribution to the reimbursement of volunteers' training costs</b></p> <ul style="list-style-type: none"> <li>Contribute to the costs of training courses for volunteers</li> </ul>
<p><b>Contribution to the transport costs of volunteers with disability</b></p> <ul style="list-style-type: none"> <li>Contribute to the reimbursement of transport costs incurred by volunteers with disability, who are unable to drive</li> </ul>	<p><b>Electronic/audio/video (non-computer related)</b></p> <ul style="list-style-type: none"> <li>Camera / video camera</li> <li>Dictaphone</li> <li>DVD / Blue-ray player / recorder</li> <li>GPS/UHF radio transceiver</li> <li>CD player / stereo / MP3 / iPod / dock</li> <li>Other portable audio equipment</li> <li>Headphones</li> <li>Microphones</li> <li>Motion sensor / camera</li> <li>Public address system</li> <li>Television / set top box</li> <li>Video / slide / data / overhead projector / screen</li> </ul>
<p><b>First aid and safety</b></p> <ul style="list-style-type: none"> <li>CPR manikin / training tools</li> <li>Defibrillator</li> <li>Dehumidifier Demountable fire hose</li> <li>Dust extractor / respirators</li> <li>Emergency oxygen</li> <li>EPIRB</li> <li>Fire blanket / Fire extinguisher / Fire tools (portable)</li> <li>First aid kit</li> <li>High visibility vests</li> <li>Hot/cold pack</li> <li>Hydraulic lift for wheelchairs (demountable-portable)</li> <li>Pool test safety equipment</li> <li>Sterilising unit</li> <li>Stretchers / rescue boards</li> <li>Test and Tag machine</li> <li>Torches</li> </ul>	<p><b>Landscaping / Gardening</b></p> <ul style="list-style-type: none"> <li>Arena Rake (tow behind)</li> <li>Backpack sprayer</li> <li>Blower vac</li> <li>Brush cutter</li> <li>Other gardening / land care tools (eg., spades, rakes, shears, secateurs, loppers, hoes)</li> <li>Hedge trimmer</li> <li>Hoses</li> <li>Ladder</li> <li>Mower / ride on mower</li> <li>Pump (portable)</li> <li>Rotary hoe</li> <li>Tree planting equipment</li> <li>Wheelbarrow</li> <li>Whipper snipper</li> </ul>

<p><b>Heating/Cooling</b>  Air Conditioner  Evaporative Cooler  Fan  Heater (moveable)  Sunshade/sail/marquee/umbrella</p>	<p><b>Leisure and Sporting</b> (excludes items for the benefit of the organisation or players)  Aqua wheelchair (portable)  Aquacube / stand and accessories  Flags (Maritime)  Karaoke equipment  Line marker machines  Electronic scoreboard  Coach / referee kits</p>
<p><b>Household/cleaning items (non-kitchen)</b>  Broom / mop  Carpet steam cleaner  Hand dryer  Step ladder  Vacuum cleaner</p>	<p><b>Office equipment (non-computer and non-consumables)</b>  Binding machine  Cash register  Guillotine  ID card printer laminator  Photocopier  Photographic/binders/ mounting materials  Whiteboard</p>
<p><b>Indoor furniture and appliances</b>  Chairs  Desk (non-fixture)  Indoor lighting (portable)  Sewing machine  Sofa / lounge  Tables</p>	<p><b>Outdoor furniture and equipment</b>  Barbeque (incl. initial gas bottle)  Bench seats  Canvas covers (BBQ trailers)  Chairs  Outdoor lighting (portable)  Portable toilet  Tables  Trailer (up to 2.5x6.1m)  Water tank (incl. installation)</p>
<p><b>Kitchen Appliances</b>  Bain marie  Coffee maker  Deep fryer  Dough mixing machine  Fairy floss machine  Kitchen utensils  Microwave  Pie warmer  Small kitchen appliances  Water cooler / urn / thermos</p>	<p><b>Storage</b>  Bookcase  Cupboard / cabinet (non-structural)  Esky / cooler  Filing Cabinet  Lockers  Shed (up to 4x4m portable)  Shelving (demountable)  Storage containers  Trolley</p>
<p><b>Tools / power tools / construction tools</b>  Band saw / Table saw  Chainsaw and accessories  Cement mixer / tools  Chain hoist  Generator  Hand drills (incl. bits and sharpener)  High pressure cleaner  Mill drill machine package (portable)  Picket Post Driver  Planer cutter  Pump (portable; not for landscaping/gardening purposes)  Sander  Tool kits / tool boxes  Work bench</p>	<p><b>Whitegoods and major appliances</b>  Clothes dryer  Dishwasher  Freezer  Refrigerator  Stove / oven portable (freestanding)  Washing machine</p>