



Executive Meeting

Meeting:	Executive Meeting	Date:	22 November, 2016
Venue:	Surf House 64 Smith Street, Wollongong	Start Time:	6:16 pm
		Finish Time:	10:15 pm
Attendees:	Val Zanotto, President Peter Evert, Deputy President Bill Seay, President's Advisor Jayson Norris, Director of Lifesaving Gary Chapman, Director of Member Services Matthew Theris, Director of Education Maria Caldwell, Director of Finance		
Visitors:			
Minute Taker:	Amy Vella, Admin & Marketing Assistant		

MINUTES

1. APOLOGIES Keith Caldwell, Director of Surf Sports	
2. PROXIES Nil	
3. DISCLOSURE OF INTEREST Nil	
4. MINUTES OF MEETING HELD 18 October 2016 Minutes accepted as a true and accurate record. <i>Moved: Matthew Theris Seconded: Maria Caldwell Carried</i>	
5. BUSINESS ARISING FROM PREVIOUS MINUTES Nil	
6. DIRECTORS' REPORTS Lifesaving: <ul style="list-style-type: none"> • It has been recently identified that the NSW service agreement differs to the recently posted WCC agreement. With some conciliation with the various stakeholders we must be following the WCC agreement. Please adjust your rosters to comply. • The patrol competition has started and running well, thanks to all the people Volunteering their time to conduct the club audits. • Risk response and rescue put together another training package for our Patrol support ski operators. I will be looking for up to 30 either ticketed or in training operators to format this squad. • I will be submitting Corrimal request for exemption of Saturday patrols and Bulli request for exemption of IRB for Saturday patrols to DOL NSW by end of week. • A minor incident occurred between a surf rescue vessel and a surfer at one of our beaches. Please ensure that your patrol is set up with all correct singe and buffer zones including the surf craft launch site and signage is in place. Board riders have to follow the rules regarding our signs and if there are any issues call the duty officer and councils mobile duty guard and we will have these individuals dealt with accordingly. • The new RWC squad has started and is progressing nicely. <i>Moved: Matthew Theris Seconded: Peter Evert Carried</i>	

Surf Sports:

- Officials Course – 20 participants (2 x boat 18 x surf/craft). Have had a further enquiry from HSP SLSC for another course. Will advise after speaking with facilitators.
- Sydney Water Surf Series close to 900 entries. Rd 1 (Warilla & Rd 2 Fairy Meadow) are completed. Rd 3 is at Woonona this weekend. Special mention & thank you to Fairy Meadow SLSC great effort & Woonona SLSC for putting their hand up to assist also. Please see attached meeting minutes from Sydney Water Committee Oct & Nov meetings & also financials (budget & actual).
- SLSI Development Program – continues Monday & Wednesday at Wollongong City & Bulli respectively
- Warilla Bowls Series has started with Rd 1 completed at Mollymook (48 crews) numbers are down
- SLSI Branch Team has been announced. Congratulations & good luck at The Lakes SLSC 10/11 December. See attached 2016 SLSI Branch Team
- Zara Sharman & Kaimana Fittock (both Bulli) recently attended the SLSNSW Senior Performance Academy as NSW Reps.
- **SLSA Members Portal is useful for access to documents as well including Surf Sports Manual & SLSA Policies**
- **All memo & circulars can be found on the SLSI & SLSNSW website**
<http://surflifesaving.com.au/members/circulars-and-memos> Please see below some current & relevant information re same;

SLSNSW Circular 3474 – Foundation & Development Coaching Course Nominations
SLSNSW Circular 3486 – Nominations for NSW Team for Inter-State Championships
SLSNSW Circular 3475 – Best of the Best Surf Boat Challenge
SLSNSW Memo – 2017 SLSNSW Championships Officials Quota
SLSNSW Memo - 2017 State Championships volunteer/safety requirements

Next Surf Sports Meeting Thursday 24 November 6:30pm Surf House

Moved: Matthew Theris

Seconded: Peter Evert

Carried

Member Services:

- Age Managers Course held Saturday 5 November at Corrimal SLSC. Well received. Participants requesting another course be run.
- South Coast Branch ran an Age Managers Course and invited members from the Illawarra to attend.

Moved: Jayson Norris

Seconded: Maria Caldwell

Carried

Education:

- Good number of courses being run throughout the clubs in the Branch.
- 10/11 December Training Officer Course at Coledale, 4 spots are still available, 16 is our maximum.
- Assessors course being planned for second half of January 2017.
- List of new endorsed TAF's to be presented at Branch Council Meeting Tuesday 29 November.

Moved: Gary Chapman

Seconded: Jayson Norris

Carried

6. DIRECTORS' REPORTS cont.

Finance:

Summary of October/November payments tabled as follows:

ID#	Date	Memo/Payee	Amount	
Ddebit	19/10/2016	Caltex Clearing	\$ 364.37	Petrol
EFT	21/10/2016	Think Design Company Pty Ltd	\$ 115.50	Web/newsletters
EFT	21/10/2016	Unanderra Home Timber & Hardware	\$ 90.00	locks/keys
EFT	21/10/2016	Surf Life Saving Australia	\$ 302.60	LS Equip
EFT	21/10/2016	JRB Horticulture	\$ 275.00	lawn mowing
EFT	21/10/2016	Jardine Lloyd Thompson Pty Ltd	\$ 1,776.50	RWC insurance
EFT	21/10/2016	Jardine Lloyd Thompson Pty Ltd	\$ 988.53	Car insurance
EFT	21/10/2016	Promotions Only	\$ 929.50	Syd Water
EFT	28/10/2016	Bookkeeping Matterz	\$ 660.00	accounting
Ddebit	1/11/2016	Surf Life Saving Australia	\$ 22.68	Fees
Ddebit	1/11/2016	Surf Life Saving Australia	\$ 5.39	Fees
353	1/11/2016	Sydney Water Prizemoney	\$ 100.00	Syd Water 2015
EFT	4/11/2016	Jake Hogarth	\$ 400.00	Deve Squad coach
EFT	4/11/2016	BOC Limited	\$ 11.34	LS Equip
EFT	4/11/2016	Beachwheels Australia Pty Ltd	\$ 4,339.99	Beach chair - grant
EFT	4/11/2016	simpl. Agency Pty. Ltd.	\$ 115.50	Web/newsletters
EFT	4/11/2016	El Lago Waters Resort	\$ 440.00	Interbranch accom deposit
EFT	4/11/2016	Wollongong Pure Water	\$ 8.50	water
EFT	4/11/2016	Scott Jones	\$ 600.00	Deve Squad coach
EFT	4/11/2016	The Document Business Centre	\$ 464.40	photocopy
EFT	4/11/2016	Quickshade	\$ 3,400.00	Syd Water tents
EFT	4/11/2016	BTW Communication Pty Ltd	\$ 221.76	Syd Water
Ddebit	8/11/2016	Fuji Xerox	\$ 247.50	photocopy
Ddebit	17/11/2016	Telstra	\$ 683.70	phones
EFT	18/11/2016	Surf Life Saving NSW	\$ 1,571.40	Officials kits (21)
EFT	18/11/2016	Officeworks Superstores	\$ 37.90	stationary
EFT	18/11/2016	Star Outdoor	\$ 4,479.55	Tents - Bluescope
EFT	18/11/2016	Abico Insurance Brokers	\$ 235.00	Gear trailer insurance
EFT	18/11/2016	Abico Insurance Brokers	\$ 600.00	Build insurance
EFT	18/11/2016	Infront Surfcraft Pty Ltd	\$ 6,780.00	Syd Water deposit
EFT	18/11/2016	Illawarra Production Services	\$ 990.00	Syd Water
EFT	18/11/2016	BTW Communication Pty Ltd	\$ 221.75	Syd Water
			\$ 31,478.36	
		Administration	\$ 5,007.27	
		Fees	\$ -	
		TOTAL PAYMENTS for October/November 2016	\$ 36,485.63	

This report has been tabled and approved at the executive committee meeting held on

(Date)

Signed: _____

Position: _____

Moved: Jayson Norris

Seconded: Matthew Theris

Carried

Deputy President:

Wollongong City Council (WCC) SLSI Liaison meeting:

Next Meeting Wednesday 7th December 2016

6. DIRECTORS' REPORTS cont.

Annual SLSI Executive Performance Review:

SLSI President and I reviewed executive feedback/comments on consultant's report and created an action plan.

Activity to be confirmed (tonight) on the circulated action plan.

SLSNSW Club Sustainability reports:

Follow up from club conference held at Wollongong City 2 months ago.

Reviewed in conjunction with Sean Hendry (SLSNSW Quality Club Officer) the 2016 club results and suggested that 5 clubs are invited to participate in follow up activity.

Invitations have been sent out.

Club Grievance:

Arranged for independent consultant to assist with resolution.

General Business:

Surf Club Facility Grant 2015-16

Moved: Gary Chapman

Seconded: Jayson Norris

Carried

7. GENERAL BUSINESS

- Thanks to Fairy Meadow for hosting the Sydney Water Surf Series on Saturday 12 November.
- Thanks to Corrimal SLSC for hosting the Age Manager Course on Saturday 5 November.
- WCC Lifeguards at Fairy Meadow, complaints have been made. 2 issues have been raised by members regarding the Lifeguards attitudes towards Life Savers.
- Office Christmas closure period: closed Friday 23 December 2016 reopen Monday 9 January 2017.
- Marketing Promotional items to be purchased with SLSI Branding - \$5,000.00 Budgeted
- Holden Home Ground Grant Presentation Wednesday 23 November @ 1:30pm at Woonona with Holden Gateway for the amount of \$8900.00 to be used for Riding the Wave Program.
- Surf Club Leases – Wollongong City Council response to SLSI letter, see attached.
- AGM held at Belrose Saturday 19 November. Team of the Year will be in both portfolios – Surf Sports & General.

9:45pm Amy Vella left the meeting.
- Executive resolved to promote Amy Vella to the position of Executive Officer of Surf Life Saving Illawarra.

ACTION

8. NEXT MEETING

20 December, 2016 @ 6.30pm