



# Executive Meeting

<b>Meeting:</b>	Executive Meeting	<b>Date:</b>	20 April, 2017
<b>Venue:</b>	SurfHouse 64 Smith Street, Wollongong	<b>Start Time:</b>	06:30 pm
		<b>Finish Time:</b>	09:06 pm
<b>Attendees:</b>	Val Zanotto, President Peter Evert, Deputy President Bill Seay, President's Advisor Keith Caldwell, Director of Surf Sports Matthew Theris, Director of Education Maria Caldwell, Director of Finance		
<b>Visitors:</b>	Nil		
<b>Minute Taker:</b>	Amy Vella, Executive Officer		

## MINUTES

<ul style="list-style-type: none"> <li>• <b>APOLOGIES</b> Jayson Norris, Director of Lifesaving Gary Chapman, Director of Member Services</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>PROXIES</b> Nil</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>DISCLOSURE OF INTEREST</b> Val Zanotto, Member &amp; Patron of Towradgi SLSC</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>MINUTES OF MEETING HELD 21 March 2017</b> Minutes accepted as a true and accurate record. <i>Moved: Matthew Theris      Seconded: Maria Caldwell      Carried</i></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>BUSINESS ARISING FROM PREVIOUS MINUTES</b> Nil</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>DIRECTORS' REPORTS</b> <b>Lifesaving:</b> From DOL phone hook up <ul style="list-style-type: none"> <li>• Emergency management meetings in mid-April we were not in Attendance, SLSNSW don't have a recorded council member? Is this the WCC meeting?</li> <li>• Surf com has put through 29 new operators</li> <li>• Lachlan Prichard has been appointed as SDO</li> <li>• Exchange program was very successful, big thanks to Anthony Turner for representing Himself and Illawarra Branch in highly professional manner.</li> <li>• 29 drowning this year to date, 143 13SURF calls, 3600 rescues (trending down) and preventative actions trending up.</li> <li>• RWC review meet on 8<sup>th</sup> April, very constructive day.</li> <li>• L/S equipment grant, more pressure put on suppliers to deliver good in a timely matter. So, equipment still outstanding from last year. All radios purchased on the grant will receive free pouches. IF ANY COMMENTS please pass on to me so I can report in combined portfolio conference.</li> <li>• Rescue of month winners NOV – Helensburgh Stanwell Park, DEC- Windang, JAN- North Wollongong. If I understood correctly all rescue of the month winners will be receiving a new Hytera Radio form SLSNSW.</li> </ul> <p>A recent Incident that has happened at one of our Clubs has again prompted me to remind and reinforce the code of conduct around SLS Power craft. Please reinforce to all our members the importance of member's safety and responsible operation of all our power craft. I recently investigated an incident where an ATV (side by side) had tipped onto its side. Although I found no evidence of irresponsible behaviour it's a timely reminder we do work in difficult environment where the beach and ocean are very unpredictable. We all need to be aware of the dangers of operating vehicles and vessels in our work place and take care of each other. Two members were injured thankfully not seriously but the potential was there to be much worse.</p> </li> </ul>	

Australian Aerial Patrol has asked for a letter of support from SLS Illawarra to assist them gain funding from clubs grant to once again get airborne. All internal problems have been worked out and we are pleased to assist them in this manner.

Two lifesaving breaches notification were recorded. Fairy Meadow and Corrimal both received level 2 breach notices and letters of explanation were sent.

Reviewing Fairy Meadow response, to which I found acceptable and no need for action.

Corrimal's response although was sincere did fail to maintain their patrol requirements leaving the club under strength. This also put Corrimal on its second LVL 2 breach.

Letter of warning was sent to Sandon Point for their 1<sup>st</sup> LVL 2 breach.

Thank you to the operators that assisted in the Paddle for Poverty, was a very successful day where we once again showcased our ability to support other organisations

Could any club that has been experiencing problems or maintenance issues with the Hytera radios please pass on details ASAP so I can pass on at the Combined Portfolio Conference.

Also, any other Life Saving problems, concerns or patrolling issues could you please notify me before the 20<sup>th</sup> MAY so I can compile our objective concerns to the other Directors.

Also, a launch date has been set for the other new Support Skis so we can recognize the Members of Parliament Paul Scully and Ryan Park who purchased 2 and 1 new ski respectively for the patrol support operations.

Risk, Response & Rescue sponsorship proposal received. Goods in Kind sponsorship for Support Operations Training & Duty Officer Training to a total value of \$30,000.

Once again, I really need to get the message out to all clubs if you are going to require any help for any reason no matter how long a period of time please call the duty Officer IF YOU ARE GOING TO NOT MEET YOUR PATROL REQUIREMENTS. The patrol support group is there to help out in short term requirements.

Let's finish the patrolling season on a high with nil life lost on our watch.

*Moved: Matthew Theris*

*Seconded: Keith Caldwell*

*Carried*

### **Surf Sports:**

- Congratulations to all the Aussie medal winners
- Combined Portfolio Conference, Keith will attend

*Moved: Peter Evert*

*Seconded: Matthew Theris*

*Carried*

### **Member Services:**

- Presentation of congratulatory packs to Fletcher Atkins (JLOTY) & Alyssa Norris (JLOTY) and Tegan Robertson (YOMS) & Kieran McKay (YOMS) on Friday 5 April @ SurfHouse.

*Moved: Maria Caldwell*

*Seconded: Peter Evert*

*Carried*

### **Education:**

- HLTAID003 upgrade no longer required for Trainers and Assessors of Bronze Medallion. I will still look into running this upgrade if possible for eligible members.
- IRB Crew/Drivers course to be run after season ends. Registrations are being taken via [office@sillsawarra.com.au](mailto:office@sillsawarra.com.au).
- Trainer and Assessors course (separate) will be run over winter. Registrations are being taken via [office@sillsawarra.com.au](mailto:office@sillsawarra.com.au).
- Clubs are urged to get course paperwork to me ASAP to process for end of season awards.
- Still receiving applications for Education sub-committee positions.

*Moved: Keith Caldwell*

*Seconded: Peter Evert*

*Carried*

## 6. DIRECTORS' REPORTS cont.

### Finance:

Summary of March/April payments tabled as follows:

ID#	Date	Memo/Payee	Amount
Ddebit	20/03/2017	Caltex Clearing	\$ 511.63 Petrol
Bpay	20/03/2017	Energy Australia	\$ 458.89 electricity
EFT	20/03/2017	Ultra-Tune Corrimal	\$ 252.45 Service of car
EFT	20/03/2017	Lizzy-Annes Cleaning Services	\$ 44.00 cleaning
Ddebit	20/03/2017	Telstra	\$ 817.32 phones etc
Bpay	20/03/2017	Wolongong City Council	\$ 91.64 quarterly rates
EFT	28/03/2017	Bookkeeping Matterz	\$ 660.00 accounting
EFT	30/03/2017	Zodiac Milpro Australia	\$ 19,561.50 RWC
EFT	31/03/2017	Zodiac Milpro Australia	\$ 19,561.50 RWC
EFT	7/04/2017	BOC Ltd	\$ 11.68 Oxygen
EFT	7/04/2017	WB Sports & Promotional Wear	\$ 898.20 JLOTY & Youth
EFT	7/04/2017	Lizzy-Annes Cleaning Services	\$ 44.00 cleaning
EFT	7/04/2017	The Document Business Centre	\$ 204.15 photocopying
Ddebit	10/04/2017	Fuji Xerox	\$ 247.50 photocopying
EFT	13/04/2017	The Flagstaff Group	\$ 115.50 AOE Invites
EFT	13/04/2017	Lizzy-Annes Cleaning Services	\$ 44.00 cleaning
EFT	13/04/2017	Surf Life Saving Australia	\$ 1,445.00 AOE gear
			\$ 44,968.96
		Administration	\$ 10,585.51
		Fees	\$ -
			\$ 55,554.47
<b>TOTAL PAYMENTS for March/April 2017</b>			<b>\$ 55,554.47</b>

This report has been tabled and approved at the executive committee meeting held on

(Date)

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Moved: Peter Evert

Seconded: Matthew Theris

Carried

### Deputy President Report:

#### Wollongong City Council (WCC) SLSI Liaison meeting 4<sup>th</sup> April 17.

**Bellambi** – Planning for club extension delayed due to the discovery of a midden.

**Bulli** – Club extension construction project completion planned for early May.

**Scarborough** – Quality of surf club member amenities discussed. Ownership of land is being verified prior to sewerage works being scoped up.

**Coalcliff Pool** – Project on track to start 1/05/17 with Pool & beach works. Access to surf club etc will be via Pattison Rd only. Completion by mid -September 2017 is expected.

**Service Level Agreement** – Discussion on recent lifesaving breaches from Port Kembla, Corrimal and Towradgi clubs. WCC to provide documentation to SLSI in respect of the breach of the SLA, and hence Liquidated damages that are to be applied.

#### Towradgi SLSC Breaches of Lifesaving standards:

- Judiciary panel hearing held on 25<sup>th</sup> March at Surf House at 10am.
- Judiciary panel decision received 31<sup>st</sup> March 2017.
  - Charge 1 – 7 of Lifesaving breaches (a to h, excluding c) guilty. 1 of Lifesaving breach (c) – not guilty.
  - Charge 2 – Bring the association into disrepute – not guilty.
  - Sanctions: A \$7,000 suspended penalty be imposed, if any level 2 or 3 breaches are detected (up to 25/04/2018) the penalty will be imposed. Penalty proceeds to be allocated to assisting struggling / needy clubs in the Illawarra.
  - Recommendation: SLSI appoint an administrator for up to 12 months.

- Judiciary panel reasons for outcomes provided to Towradgi on 4 April 2017 by the Judiciary Committee Chairman.

**Motion:**

That the Executive proceed to implement the sanctions, and the recommendation of an administrator to be appointed, as has been advised from the Judiciary Committee decision of 31 March 2017 and the Reasons Letter dated 4 April 2017.

*Moved: Keith Caldwell*

*Seconded: Matthew Theris*

*Carried*

**Executive Officer:**

- Awards of Excellence
  - Invitations received and posted out
  - Host, Amy Duggan, locked in
  - Ticket purchases website live
  - Nominations slowly coming through
  - EOI slowly coming through for Judging Panels
- Applied for BlueScopeWIN CP grant
- Acquittal completed for Coledale & Windang Support Ski's
- Phone lines & NBN lines fixed for a functioning office
- Patrol Audits almost complete for the year – one left on Sunday 23 April 2017
- Launch of Support Ski's 5 & 4 with Paul Scully present on Sunday 23 April, Wollongong Harbour
- Presentation of congratulatory packs for Fletcher Atkins (JLOTY) and Alyssa Norris (JLOTY) & Tegan Robertson (YOMS) and Kieran McKay (YOMS) on Friday 5 April @ SurfHouse
- Duty Officer uniforms distributed

*Moved: Keith Caldwell*

*Seconded: Matthew Theris*

*Carried*

**7. GENERAL BUSINESS**

- Endorsement by branch for SLSNSW Life Membership.
- Andrew Lancaster of WINTV has politely declined SLSI Patron.
- Nominations for Office close Monday 1 May 2017

**ACTION**

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**8. NEXT MEETING**

Tuesday 23 May 2017 @ 6.30pm