

Circular 3516

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SURF LIFE SAVING
NEW SOUTH WALES



2017/18 - Samsung Tablets for SLSNSW Surf Clubs

Attention: SLSNSW Branch and club Presidents, Branch Directors of Lifesaving, Club Captains, Patrol Captains, Administration Officers

Actioned by: Branch Directors of Lifesaving, Club and Patrol Captains

Date: 29th September 2017

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Summary	SLSNSW has invested in Samsung tablets and associated software to be provided to every SLSNSW surf club for use on patrols.
Objectives	<ol style="list-style-type: none">1. To provide surf clubs with access to technology to enable patrols to move towards a more efficient and paperless system.2. To outline the requirements, processes and responsibilities of surf clubs for use of the Samsung tablets in the 2017-18 season.
Action	Surf clubs to implement the use of the Samsung tablets on patrols
Attachments	<ol style="list-style-type: none">1. Samsung Tablet Information Manual and Procedures Guide V1.1

Overview:

Over recent years, the Patrol Ops App was introduced by SLSA with the overall aim of providing an efficient and paperless system for patrols into the future. The current SLSA Patrol Ops App has limitations in usability and further development work is required in order for it to meet patrol requirements. The new updated SLSA Patrol Ops App will be available for use from 1st December 2017.

In order to help surf clubs transition to electronic recording, SLSNSW has purchased, and is distributing Samsung tablets to all 129 clubs in NSW. These tablets will enable the patrol real-time access to the SLSA Patrol Ops App, Standard Operating Procedures (SOPs), and other relevant documentation and apps that will complement the patrol.

Implementation Plan:

In order to transition to a paperless system, a three staged approach will be undertaken:

Stage 1 (1st October 2017 – 30th November 2017):

- SLSNSW to distribute Samsung Tablets to all NSW surf clubs
- Clubs to continue to use the Patrol Logs and Incident Logs as primary recording methods
- Clubs to use the SLSA Patrol Ops App to **sign on and off patrol**.
- **Note:** clubs must only use the sign on and sign off function/page of the SLSA Patrol Ops App until directed otherwise. The current version of the app does not fully support SLSNSW requirements and we need to guard against the potential recording of false data.

- Clubs/beaches which do not currently have reliable internet access to operate as normal
- Club administrators are to continue to input statistics into SurfGuard as per usual.

Stage 2 (1st December 2017 – 30th April 2018):

- Clubs to use the new updated SLSA Patrol Ops App as the Primary recording method (***Only use Paper Logs if backup is required***)
 - The SLSA Patrol App will be the electronic version of the Patrol Log and Incident Log
 - Clubs/beaches who do not currently have reliable internet access to operate as normal
 - SLSNSW is currently investigating possible solutions to internet access issues

Stage 3 (1st May – 30th June 2018):

- SLSNSW to conduct a review of 2017/18 season and update tablets and procedures accordingly.
- Clubs to continue to use tablets, taking into account relevant updates and/or changes to procedures communicated by SLSNSW

SLSNSW will be providing data allowance to all 129 tablets. This shall be through the Telstra Network and will have a 2GB data limit per month.

Throughout the 2017/18 season, SLSNSW will be working closely with clubs in order to help mitigate any issues or problems.

For further information, please contact Lachlan Wild (SLSNSW Lifesaving Officer) on:

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