

Memorandum



To:	Club Presidents, Club Directors of Surf Sports, Junior Activities Officers, Club Powercraft Officers & Club First Aid Officers
From:	Luke Stigter – Sports Events Coordinator
Date:	Friday 28 July 2017
Pages:	5
Subject:	2018 NSW State Championships – Volunteer Safety Requirements

To continue to ensure the safety of all competitors participating in the 2018 NSW State Championships (Age, Open & Masters), Clubs will be required to assist with the following volunteer safety provision:

1. *Powercraft*
2. *First Aid*
3. *Water Safety (Age Championships only)*

By advising Clubs that they will be rostered for the Championships at this early stage, the intention is that Clubs can begin training members and preparing equipment to ensure that the safety requirements are met.

SLSNSW has the right to alter the provisions outlined below at any time to ensure the safety of competitors.

Powercraft

In regards to powercraft duties (IRBs), Clubs have been identified based on entries from the 2017 State Championships – **See Appendix 1.** *(Not every club will be required to supply an IRB. This requirement will be advised when the roster has been completed).*

A preliminary roster will be released in September 2017, outlining the allocated shifts and timeslots in which Clubs are required to fulfill.

SLSNSW will also call for additional volunteers to operate Rescue Water Craft (RWC). However, please be aware that **RWC volunteer shifts do not contribute to the Clubs contribution (see FAQ).**

Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- ✓ **IRB Driver:** Be a current financial SLS member and be a proficient Silver Medallion IRB Driver.
- ✓ **IRB Crewperson:** Be a current financial SLS member, be a proficient IRB Crew Certificate.
- ✓ **RWC Operator:** Be a financial SLS member and hold a proficient RWC Operator Certificate.
- ✓ **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel via survey monkey (details to be released in September 2017). This information will be audited via Surfguard.

First Aid

A first aid quota will be implemented for the second time at the 2018 State Championships. Clubs have been identified based on entries from the 2017 State Championships – **See Appendix 1**. A preliminary roster will be released in September 2017, prior to the Championships outlining the allocated shifts and timeslots in which Clubs are required to fulfill.

First aid personnel are required to hold the following minimum requirements:

- A proficient First Aid Certificate (Provide First Aid – HLTAID003) and be a current financial SLS member (2017/18).

Clubs will be required to nominate volunteer names and contact information for first aid personnel via survey monkey (details to be released in September 2017). This information will be audited via Surfguard.

Water Safety

Water Safety relates to the personnel responsible for the ‘in water’ support during the Age Championships. The volunteer quota for water safety has been reviewed by the Water Safety Coordinator and the updated ratio outlined below will be implemented at the 2018 State Championships.

Competitors Entered	Water Safety Required
1 to 9	0
10 to 19	1
20 to 29	2
30 to 39	3
40 to 49	4
50 to 65	5
66 to 79	6
80 to 95	7
96 to 109	8
110 to 124	9
125 to 140	10
141 to 155	11
156 to 170	12
171 to 185	13
186 to 200	14
<i>Note: There is no longer any cap on the water safety ratio. For every 15 competitors above 200, 1 more water safety personnel are required.</i>	

The water safety roster will be finalised once the online late entries for the Age Championships have closed. Please note; there will be NO late entries accepted at the Championships.

Water safety personnel are required to hold the following minimum requirements:

- A proficient Surf Rescue Certificate (CPR endorsed) and be a current financial SLS member (2017/18).

Summary

SLSNSW acknowledges and thanks the hard work of members while at the State Championships. This event cannot be delivered safely and efficiently without contribution from Clubs.

All volunteer hours for Powercraft, Water Safety and First Aid can contribute to an individual's total Club water safety hours.

Members are only able to make a claim through Icare (Work Cover) if the following applies:

1. The member is a current SLSNSW financial member
2. While undertaking a genuine, authorised activity as a surf lifesaver and the member was not receiving remuneration or reward. The member must be performing the activity voluntarily and without obligation.

Clubs that fail to meet their requirements or attend rostered shifts at the Championships **will be suspended from competition until such a time that requirements are met.**

Should any club have any questions please contact; SLSNSW Sports Events Coordinator Luke Stigter on 9471 8000 or lstigter@surflifesaving.com.au

Appendix 1 – Club Participation

Top Clubs Participating at the 2017 State Championships (Age, Masters, and Opens):

Age Championships	Masters Championships	Opens Championships
Avalon Beach	Avalon Beach	Avalon Beach
Avoca	Avoca	Avoca
Bronte	Bondi	Bilgola
Bulli	Bronte	Bondi
Caves Beach	Caves Beach	Bronte
Clovelly	Coogee	Bulli
Collaroy	Cooks Hill	Caves Beach
Coogee	Cronulla	Coffs Harbour
Cooks Hill	Elouera	Collaroy
Cronulla	Forster	Coogee
Dee Why	Freshwater	Cooks Hill
Elouera	Kempsey Crescent Head	Cronulla
Fingal Bay	Manly	Cudgen Headland
Freshwater	Mollymook	Elouera
Macmasters	Newport	Freshwater
Manly	North Avoca	Macmasters
Maroubra	North Bondi	Manly
Mona Vale	North Cronulla	Maroubra
Newport	North Entrance	Mollymook
North Avoca	Ocean Beach	Mona Vale
North Bondi	Palm Beach	Newcastle
North Cronulla	Queenscliff	Newport
North Curl Curl	Redhead	North Bondi
Ocean Beach	Soldiers Beach	North Cronulla
Port Macquarie	South Maroubra	North Curl Curl
Queenscliff	Terrigal	Ocean Beach
Redhead	Toowoan Bay	Palm Beach
Shelly Beach	Umina	Queenscliff
South Maroubra	Wanda	Redhead
Terrigal		South Curl Curl
Toowoan Bay		Terrigal
Umina		Umina
Wamberal		Wanda
Wanda		Warilla Barrack Point

Note:

1. This table is subject to change.
2. Swansea Belmont SLSC does not appear in the above table as they are exempt as the hosts.

Appendix 2 – Frequently Asked Questions

Last year our Club had a really strong representative team at State, and we don't think that this will happen this year, why should this roster be based on past participation?

This roster swings in roundabouts, based on the previous year. It would be ideal to base this off actual entry numbers for the current Championships, however the timing (of close of entries) would present issues in rostering.

There are Clubs who placed higher in the overall point score than us; shouldn't they have more shifts than us?

No. The roster is based on Clubs participation, not their competition performance.

We are going to struggle to find members who hold proficient awards, what should we do?

Between now and the start of the Championships, there should be sufficient time to recruit and train members to assist with these duties. However, if your Club can see a major issue with being able to meet these requirements, please advise SLSNSW in writing by **30 September 2017** to lstigter@surflifesaving.com.au for consideration. Any issues after this date will not be accepted.

Will my Club have to supply an IRB and/or Motor & Fuel Cell?

The actual number of IRBs is calculated based on the number of water areas and the coverage required to fulfill our event Safety and Rescue Guide as well as Duty, Judging and spare IRBs. However, if your Club is listed on 2 or 3 Championships, then it will be likely that an IRB may be required for the duration of the NSW State Championships (Age – Open). If your Club has only one Championship Powercraft Roster, you may still be requested to supply an IRB Motor & Fuel Cell as spare.

Shouldn't the bigger Clubs have to complete more shifts than the smaller Clubs?

When the number of water areas and total shifts are calculated, SLSNSW will populate the roster. Consideration is given to the number of competitors, however it is not an exact science and will aim to avoid Clubs being rostered to on back-to-back shifts.

My Club has never had to nominate people to complete First Aid shifts before, what's changed?

With increasing demand on first aid provision, SLSNSW has put steps into place to ensure that all participants (competitors, officials, workforce, Powercraft etc.) have quick access to First Aid if required. It has been recognised that the bulk of the first aid duty has been undertaken by host clubs in the past, but that this is not sustainable. Therefore, by spreading the load across will reduce the impact and burden on a few Clubs.

When will we know what day and shifts we have to cover?

The Powercraft and First Aid rosters will be released in September 2017 while the water safety roster will be finalised once the online late entries for the Age Championships have closed.

Overall, the workload should be distributed over the participating membership so the 'many hands make light work' philosophy should apply.