



MEMORANDUM

To: Branch Directors of Lifesaving, Branch Presidents, Branch Support Staff & Club Captains
From: Lifesaving Department, Surf Life Saving NSW
Date: 8 September 2017
Subject: RMS ATV Registrations

RMS ATV Registrations

Please be advised that it is the responsibility of all NSW Surf Clubs to ensure that their ATV's are conditionally registered with the NSW Roads and Maritime Service (RMS). This is a legal requirement that allows ATV's to be driven along beaches and roads in NSW.

Please note that any clubs currently operating an unregistered ATV should immediately suspend using the ATV until it has been properly registered.

To register a new vehicle with the RMS, please follow the below steps:

1. Gather all of the vehicle details, including:
 - VIN
 - Engine Number
 - Make
 - Model
 - Year
 - Proof of date of sale

Please note that a vehicle that is not registered within 14 days of sale may incur a late registration fee.

2. Fill out an 'Application for Conditional Registration' form. This can either be printed online or filled out at an RMS service centre. In this form, please ensure that in section 8, under MVEH, All Terrain Vehicle is selected.
3. Fill out a 'Vehicle Suitable for Safe Use Declaration' form. This can either be printed online or filled out at an RMS service centre. In this form, please ensure that in section 3, specify in Other that the Conditional Registration is 'Beach'
4. Visit a RMS service centre with all of the above information and documents to pay the registration fee of approximately \$220 and collect a registration plate for your new ATV

If you have any questions please contact Lachlan Wild, NSW Lifesaving Officer.

Phone: (02) 9471 8000

Email: lwild@surflifesaving.com.au

A handwritten signature in black ink, appearing to read 'Matt du Plessis'.

Matt du Plessis // Lifesaving Manager
Surf Life Saving New South Wales