



Surf Life Saving Australia - Circular

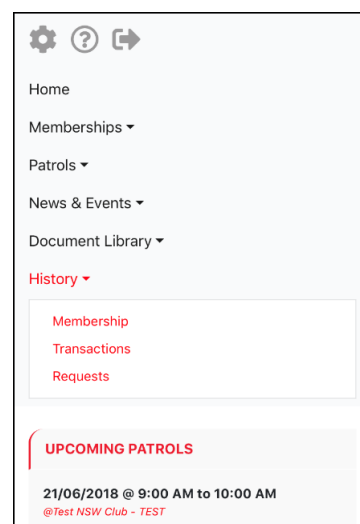
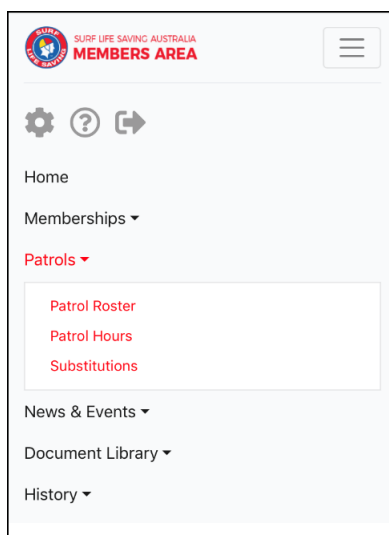
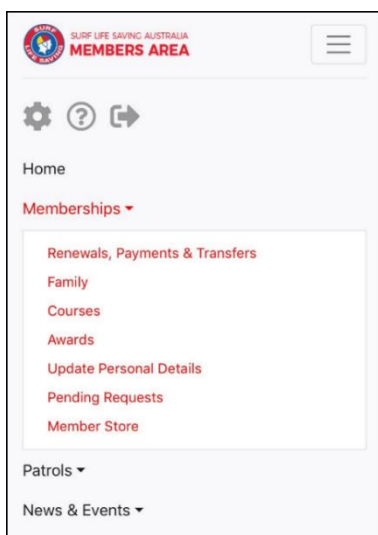
Title:	Members Area Upgrade, Patrol Ops App & Changes to Membership Categories
Document ID:	Circular 78 / 2017-2018
Audience:	SLSA Members and Club/Branch/State/National Officers & Administrators
From:	National ICT Unit
Date:	27 June 2018
Subject:	Major Changes to the SLSA Members Area, Patrol Ops App & Changes to Membership Categories
Summary:	Details of Major Changes to the Members Area and Coming Soon – Changes to Membership Categories

IMPORTANT NOTICE – MEMBERS AREA DOWNTIME

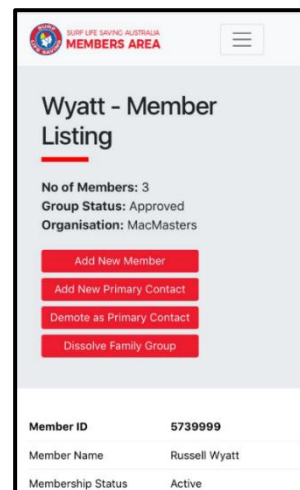
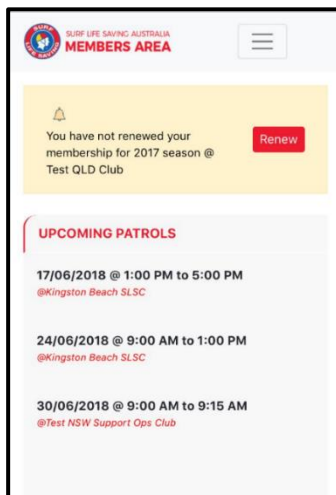
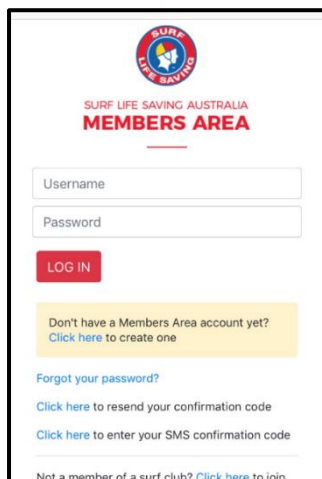
The SLSA Members Area will be unavailable on Friday the 29th June between 7am and 4pm. During this time there will be extensive updates and enhancements performed to the entire system.

What's New

1. A more user-friendly tab structure.



2. **Mobile optimisation** - The new look and feel with will enable members to access their details when and where they need.





3. Updated News and Events and Document Library

News and Events - articles can be submitted to display at any level of the Organisation. The article will need to be approved by an administrator/officer who has been assigned admin functions at the level specified.

Document Library – The library is now simple, clean & current. It is no longer a repository of historical documents. Documents can only be uploaded by Club/Branch/State and SLSA administrators/officers who have been assigned admin functions via Surfguard.



4. Simplified Process for Assigning Administrative Functions

Club/Branch/State/National administrators/officers will now be able to assign the following admin functions via the Officer Positions in Surfguard: -

- Approve Members Area News Content
- Approved Member Area Library Content
- SLSA Online Member Store/Shop Administrator

View Officers @ Clovelly

Held Position From: To: Format: dd/mm/yyyy

Position Name	Requirement Level	Officer	From	To	Officer Position Options	Officer Options
Administration	National, State, Branch, Club	Cocks, Rebecca	20/07/2014	16/07/2017		<input type="button" value="New"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/>

Setup Officer @ Clovelly

Allocate Officer

Officer Position Name: Administration

Officer: *

From Date: *

To Date: *

Administrative Functions

Approve Members Area News content

Approve Members Area Library content

SLSA Online Member Store/Shop Administrator

What's Gone

1. No 24-hour time delay for data update from Surfguard to the Members Area
2. **Forms and Workflow – Not in Stage 1 Release – Scheduled Release August 2018**
Until the release of the new Forms all forms previously processed via the Members Area will need to be created and processed by Assessments in Surfguard. Further information including specific Awards Forms can be found at <https://help.sls.com.au>



Patrol Ops App

The Patrol Ops App will no longer be available from 01 July 2018. A new SLSA Operations App will be released for iOS and Android devices by the end of July 2018. In the interim the web-based version can be accessed using your Members Area login details <https://operations.sls.com.au/login>

Until the new iOS and Android versions of the Operations App are released, Duty Officer's will need to Radio/Call Surfcom.

Coming Soon

New Simplified Membership Categories

It was recently announced by the SLSA President that the SLSA Board in conjunction with the States and Territories CEO's reviewed the current fifteen (15) membership categories and simplified them to the five (5) broad categories listed below.

- **Junior membership** (incorporating former categories of Junior Activities membership, Cadet [13-15] membership),
- **Active membership** (incorporating former categories of Active membership, Reserve Active membership, Award membership),
- **Community membership** (non-patrolling and non-voting),
- **Associate membership** (incorporating former categories of Associate membership, Probationary membership, General membership or Leave/Restricted membership),
- **Honorary and Service membership(s)** including Life Membership (incorporating former categories of Long Service Membership, Honorary membership, Past Active membership).

Over the coming months changes will be made to Surfguard to accommodate the new structure. All fifteen (15) existing membership categories will become sub-categories and the five (5) new Primary categories will be created. Members will be placed in their Primary category and their sub-category. This will ensure that clubs can report on their existing membership categories and become familiar with the new Primary categories.

Before any of these changes are implemented, SLSA will be providing additional information to assist clubs, branches and state centres transition towards the new categories.

Need More Information?

If you have any questions or require any assistance regarding this circular, please contact the SLSA IT Helpdesk

Telephone: 1300 724 006

Email: ithelp@slsa.asn.au